

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 30 July 1953

25 YEAR RE-REVIEW

FROM : Chief, Orientation and Briefing Division

SUBJECT: Report for Week 1200 hrs., 23 July to 1200 hrs., 30 July 1953

I. INDOCTRINATION

1. Today, Thursday, 30 July 1953, a total of 81 people attended the weekly Indoctrination Program. The audience consisted of 68 new persons, [redacted] from G-2, Mr. Stanley Smigel from the Department of State and the following members of the Directorate of Intelligence, USAF:

<u>Name</u>	<u>Title</u>
Capt. Earl S. McCain	Intelligence Staff Officer Targets
Lt. Charles H. Naness	Intelligence Staff Officer Targets
Mr. John D. Carter	Intelligence Analyst Targets
Mr. Muriel B. David	Intelligence Analyst Targets
Mr. Henry M. Schreiber	Intelligence Analyst Targets
Miss Mary Louise Hoffman	Intelligence Analyst Targets
Mr. Charles J. Williamson	Intelligence Analyst Targets
Mr. Robert E. Schmeltz	Intelligence Analyst Targets
Maj. Robert W. Bowen	Intelligence Staff Officer Estimates
LCDR Robert W. Christians	Intelligence Staff Officer Estimates
Miss Juanita R. Oliver	Intelligence Analyst Estimates

2. This audience is rated above average.

ORIENTATION

1. During the past week, [redacted] was in to listen by tape to his presentation at the last orientation program. A transcription of Mr. Baird's remarks at the last course was also forwarded to him.
2. The multitudinous arrangements for the Eleventh Agency Orientation Course have been completed to date and there is every reason to hope we will have a successful program.
3. After the normal last-minute flaps and changes the printed program of the Eleventh Agency Orientation Course is scheduled for final dissemination this afternoon.

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III. SPECIAL

✓ 1. On Tuesday, 28 July 1953, the Chief, Orientation and Briefing Division presented the mission and functions of CIA to the Air Command and Staff School, Maxwell Air Force Base, Alabama, speaking from 0945 to 1130 hours. [redacted] (OCD) was contacted at the suggestion of [redacted]. The warm reception of the staff and the response of the class suggested that the effort to brief the Air Command and Staff School is completely justified.

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2. The VIP Briefing scheduled for the [redacted] was cancelled by [redacted] Special Assistant to Chief, NEA5.

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✓ 3. During the past week, numerous discussions were held with Mr. Horwitz, MSA, and members of the Office of Training and the Security Staff, also with persons of DD/I, augmenting arrangements for the briefing of MSA personnel on Friday, 1 August 1953. 25X1

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